

*Sample Financial Report for ASB or Club*

**Name of Club**

*Comparison of the Budget to the Actual Revenue and Expenses*

**Part I: Revenues**

<i>Account Number</i>	<i>Account Description</i>	<i>Budgeted Revenues</i>	<i>Revenues Received to Date</i>

**Part II: Expenses**

<i>Account Number</i>	<i>Account Description</i>	<i>Budgeted Expenses</i>	<i>Amount Spent to Date</i>

*Report Prepared by (name, title):* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Report Reviewed by (name, title):* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Presented to ASB on Date:* \_\_\_\_\_

Report Prepared by (name, title):