THREAT ASSESSMENT

APPENDIX

2019/2020



Threat Assessment

Threat Assessment and Response: Teachers, Staff and Volunteers

There are generally two categories: transient and substantive.

<u>Transient threats:</u> are easily resolved because they are not serious threats. Readily identified as expressions of anger or frustration that dissipate quickly when the student reflects on the meaning of what he or she has said.

<u>Substantive threats:</u> are serious in that they pose a continuing risk or danger to others. They represent a sustained intent to harm someone beyond the immediate incident.

Substantive Threats

- 1. All threats are serious threats.
- 2. A threat could be a picture, remark, graffiti, part of a written assignment or a rumor.
- 3. Immediately separate the threat-maker from the person who is threatened.
- 4. Immediately capture and protect any documentation and/or evidence of the threat.
- 5. Report all threats immediately. Do not attempt to assess the level of seriousness of a threat by yourself. Threat assessment will be conducted by site administration and the District Threat Assessment Team.
- 6. All certificated staff, classified staff, and all other responsible adults on campus are responsible for reporting threats.
- 7. The alert progression for this site/facility is to *immediately contact:*

	Name	Contact Number
First:		
Second:		
Third:		

Threat Assessment School Violence Warning Signs

Verbal Clues:

- Threatening/harassing phone calls or e-mails
- Hopeless statements
- Bragging of violent behavior or fantasies
- Excessive profanity (contextually inappropriate)
- Increase in challenging or intimidating statements
- Increased name-calling or abusive language

Bizarre Thoughts:

- Persecutory delusions with self as victim
- Paranoia
- Command hallucinations
- General and grandiose delusions that involve power, control and destruction
- Deteriorated thought processes

Physical/Behavioral Clues:

- Multiple physical altercations/assaults upon others
- Inappropriate weapon possession
- Drawings and other creative outlets with persistent or intense violent themes
- Violent/paramilitary identified attire
- Physical intimidation of peers/young children
- Short-fused/ losses emotional control
- Destroys/vandalizes property
- Continuous or enhanced acts of bullying
- Deterioration of physical appearance and self-care

Obsessions:

- Increased sense of self as victim
- Extreme grudges and deep resentments
- Increased attention given to particular objects of desire
- Perceived injustice, humiliations, and disrespect
- Thoughts of death or other incidents of violence
- A narrow focus of life issues "Sees no way out"
- Public acts of violence
- Increased time with music and other media
- Increased interest/attention to weapons
- Stalking

Stalking:

- Displays of obsessive interest in individuals
- Actions to demand/control the actions and associations of others
- Following/tracking the location of another
- Multiple contact attempts on a daily basis
- Secretly attaining information about others
- Offering multiple, inappropriate gifts
- Frequent attempts of contact after an initial meeting

IUSD Threat Assessment Guidelines Flowchart

Threat reported to school principal.

Step 1 Evaluate the Threat

- ♦ Obtain a specific account of the threat by interviewing the student who made the threat, recipient of the threat and other witnesses.
- ♦ Write down exact content of threat.
- Note circumstance in which the threat was made.
- ♦ Obtain student's explanation of the meaning of the threat.
- ◆ Obtain threat recipient and witness perceptions of the meaning of the threat.

Step 2 Decide if the Threat is Clearly Transient of Substantive

- ♦ Consider criteria for transient versus substantive threats.
- ♦ Consider student's age, credibility and previous discipline history.

Threat is clearly transient.

Step 3

Respond to the transient threat, as appropriate to severity and chronicity of situation. Responses may include reprimand, parental notification, other disciplinary action, peer mediation or counseling.

Medium Level Threat Medium Risk

Step 5 Respond to Medium Level Threat

- ◆ Take precautions to protect potential victims.
- ♦ Notify students' parents. Notify intended victim and parents of intended victim.
- ◆ Discipline student appropriate to the severity and chronicity of the situation.
- ♦ Complete parent notification checklist.
- ♦ Hold site team meeting within 24 hours.
- Develop a follow-up plan with the site team/CICO
- Provide parent and student with intervention options.

Threat is substantive or meaning is unclear.

Step 4

Decide if the substantive threat is a medium level of threat or a high level threat (see IUSD Threat Assessment Step Process Guidelines in this document).

High Level Threat High Risk

Step 6 Conduct Safety Evaluation

- ◆ Take precautions to protect potential victims.
- "Consult with law enforcement/CAT/PERT.
- "Notify students' parents. Notify intended victim and parent of intended victim.
- "Evaluate safety of student before he/she returns to school; threat assessment by psych.

Develop a follow-up plan with the site

Threat Assessment

Threat Assessment and Response Protocol

- 1. Separate and isolate the threat-maker and the intended victim(s).
- 2. Capture and protect any documentation and/or evidence of the threat.
- 3. Notify the School Resource Officer to respond, to consult, or to be on alert.
- 4. Begin investigating. Convene site threat assessment team if appropriate. Interview the threat-maker, all intended victims, teachers, counselors, the threat-makers friends. Be sure to ascertain and record context of all statements and actions reported in interviews. Use the *Threat Assessment Form* to guide your investigation.
- 5. Warn all intended victims-students, staff or community members—and his/her parents (of student victims).
- 6. Contact threat-makers' parents and immediately enlist their help in preventing the threat from being carried out.
- 7. Consult with District Threat Assessment Team counselors, psychologists, administrators, campus supervisors and SRO's.
- 8. Begin mental health assessment, if appropriate.
- 9. Impose student discipline appropriate to the severity of the threat. Most threats should warrant, at minimum, a "Notification of Inappropriate Expression Form" to the parent(s)/guardian.
- 10. Depending on the severity of the threat, keep District Office staff informed concerning the threat and the steps being taken in response.
- 11. If a student is suspended for making a threat, a Safety Evaluation should be conducted before he or she is allowed to return to school.
- 12. Finish completing the Threat Assessment Form. Send one copy to the District Office, Pupil Personnel Services.
- 13. Consult with the site and/or District Threat Assessment Team to develop appropriate monitoring processes and support services for the student.

Threat Assessment - Stabilization Phase

- 1. Separate and isolate the threat-maker and the intended victim(s).
- 2. Capture and protect any documentation and/or evidence of the threat.
- 3. Notify the School Resource Officer to respond, to consult, or to be on alert.
- 4. Begin investigation. Use the Threat Assessment Form to guide your investigation and response.
- 5. Warn the intended victim of his/her parents.
- 6. Contact threat maker's parents and immediately enlist their help in preventing the threat from being carried out.
- 7. Consult with site and/or District Threat Assessment Team counselors, psychologists, administrators, campus supervisors and SRO's.
- 8. Impose student discipline appropriate to the severity of the threat. Most threats should warrant, at minimum, a "Notification of Inappropriate Expression Form." Suspension may be appropriate.

Threat Assessment Step Process Guidelines

SEVERITY LEVEL	STEP TWO: ASSESS SEVERITY
NON-EXISTENT	No identifiable threat
LOW	 Poses a minimal risk to the victim and public safety Is vague and indirect
	 Information is inconsistent, implausible, or lacks detail Content suggests the person is unlikely to carry out the threat
MEDIUM	 Could be carried out, although it does not appear totally realistic More direct and more detailed than a low level of threat Wording suggests some thought has been given to how the act will be completed Includes a general indication of place and time, but still falls well short of a detailed plan No strong indication and preparatory steps have been taken Statements seek to convey that the threat is not empty (i.e. "I'm serious!" or "I really mean
	it!")
HIGH	 Direct, specific, and plausible Appears to pose imminent and serious danger to the safety of others Suggests detailed steps have been taken (i.e. stalking or acquisition of weapons) Almost always require involving law enforcement
	STEP THREE: PLAN OF ACTION
NON-EXISTENT	OTEL THREET EARN OF RETION
LOW	
MEDIUM	Complete Parent Notification Checklist Hold site team meeting within 24 hours of threat Develop Student Supervision Plan and monitor Provide parents with intervention options (i.e. list of community resources and/or school district resources)
HIGH	 Complete Parent Notification Checklist Hold site team meeting within 24 hours of threat Complete Teacher Information Forms Conduct parent/guardian interviews Implement Plan of Action and monitor Provide parents with intervention options (i.e. list of community resources and/or school district resources)
	STEP FOUR: FOLLOW UP
NON-EXISTENT	No action needed at this time
LOW	➤ Make direct contact with student for the next 2-3 days
MEDIUM	 Set a meeting date to review student's status for return – discuss a support plan
HIGH	 Make contact to assess student status on return to school Inform parent/guardian student will not be allowed to return without a medical release

FORMS

Found in Appendix B

- Threat Assessment Summary & Response (form to identify steps to be taken)
- Threat Assessment Referral Form
- Threat Level Determination: Student Interview
- Observed Behavior Checklist
- Parent Notification Checklist
- Parent Interview Form
- Teacher Interview Form
- Teacher Observation Form
- Threat Assessment Form General Information
- Re-entry Plan
- ❖ Violence Free Contract

Found in Appendix E

- Records Release Form
- Student Supervision Plan
- Student Re-entry Plan
- ❖ Medical Release to Return to School

Threat Assessment Forms and Resources

Threat Assessment Summary & Response

Use this form to identify steps to be taken

☐ Student Interviewed:		
☐ Parent Contact:		
• Parent Name:		
• Form of Contact:		
☐ Intended Victim Notified:		
Parent Contact:		
• Parent Name:		
• Form of Contact:		
☐ Police Notification:		
• Officer:		Case #:
School Disciplinary Action		
• Parent/Student Conference	Conflict Mediation	Alternative Means to Suspension
Suspension	• In-school suspension	• Detention
 Recommended expulsion 	 Modified schedule 	• Alt. placement request
☐ Mental Health Assessment Complete	ed (if needed)	
• Name of Agency:		
• In-patient		
• Out-patient		
 Authorization for Release of In 	formation received:	
• Intake Date:		Discharge Date:
☐ Threat Assessment Completed (if ne	eeded)	
☐ School based counseling		
Other Safety Precautions:		

Threat Assessment Referral Step 1

STUDENT ID#	DATE OF BI	RTH		AGE	GE	NDER	DATE
CCHOOL	CD	ADE		DEFE	DDED D	17	CUDDENT DDOCDAM
SCHOOL	GRA	ADE		KEFE	RRED BY	<u>Y</u>	CURRENT PROGRAM
PARENT(S) / GU	JARDIAN(S) N	AME		PA	RENT(S)/ GUARI	DIAN(S) EMAIL
						-	
			ADD	RESS			
HOME PHON	NE		WO	RK PHONE			CELL PHONE
DATE OF THREAT				P	ERSON R	EPORTIN	G THE THREAT
	-						
INTENDED VICTIM(S) OR RECEIPIENTS (S) (THREAT				WI	TNESSES	TOTHET	THREAT (If Any)
		REASO	N FO	R REFERRA	Ţ		
☐ Direct Threat ☐ I	ndirect Threat	ILLIIO)	KCKCETE EKKO	1		
☐ Response to Rules & Authority ☐ Resiliency Dealing with Failure or Criticism							
☐ Presence of Depression or other Mental Illness				ocus of Blame	e (interna	ıl/external)
☐ Difficulty Coping with St	tress & Conflicts			Need for Conti	ol		
Low Tolerance for Frust	ration			Orug & Alcoho	l Abuse		
☐ Access to Weapons			☐ History of Violent Behavior				
☐ Difficulty Dealing with A & Disappointments	Inger, Humiliatio	on	☐ Sense of Self-Importance Compared to Others (superior/inferior)			d to Others	
Level and Focus of Inter	ests Outside Sch	ool	☐ Strained Family Dynamics				
☐ Danger to Others				Need for Atten	ition		
☐ Other							
			DESCR	RIPTION			



${\it Threat\ Level\ Determination:\ Student\ Interview}$

Step 2

STUDENT ID#	DAT	E OF BIRTH	AC	GE	GENDEF	R	Γ	DATE		
SCHOOL		GRADI	E	ASSESSOR NAME			ASSESSOR	POSITION		
		MEDICAL H	ISTORV				YES	NO		
Do you currently have a m	nedical			ion, bipola	r illness and/or					
Are you currently on any	medica	tion?								
Do you currently use any	recreat	eational drugs?								
Are you currently in treat	you currently in treatment?									
What steps have you take	n or pla	ıns have you mad	e toward car	rying out t	he threat?					
Do you have access to the		(gun knif	fe. homb ma	terials etc) that you would i	need to	do this?			
Do you have access to the		(gui, kiii	e, bomb ma	terrais, etc.	j enacyou would i	accu to	uo uno:			

What happened just before this reported incident (student's perception of precipitating event)?
what happened just before this reported incluent (student's perception of precipitating event)?
Can you think of any problems in your life that might have led up to this threat/incident? (seek to determine motivation and
purpose of the student's actions)
parpoor or and organite decirolog
Who else have you talked with about your thoughts/plans? How did he/she react?

	THREAT SEVERITY LEVEL RISK TABLE
NON-EXISTENT	No identifiable threat ideation
LOW	 Threat is vague and indirect Information contained within the threat is inconsistent, implausible or lacks detail Threat lacks realism Content of threat suggests that student is unlikely to have access to resources, lacks intent Context of threat suggests student is unlikely to have access to resources, lacks intent and motivation, and does not present with a history of conflict or related violent behaviors
MEDIUM	 Threat is more direct, details and concrete than low level threat Wording in the threat suggests that the at-risk student has given some thought to how the act will be carried out There may be indication of a possible place and time (though these signs still fall well short of a detailed plan) There is no clear indication that the at-risk student has taken preparatory steps Context of threat suggests person may have access to resources, indicates possible intent and motivation, and/or presents with a history of conflict or related violent behaviors
HIGH	 Threat is direct, specific and plausible Threat suggests concrete steps have been taken towards carrying it out Context of threat suggests student has secured resources, has definite intent and motivation, and/or there is a strong history of conflict and previous high-risk behaviors

^{*}Place copy in a secure/confidential file



Threat Review

Observed Behavior Checklist

STUDENT ID#	DATE OF BIRTH	AGE	GENDER		DATE				
SCHOOL	GRADE	E	ASSESS	ORS					
					1				
	OBSERVED BEHA	AVIOR CHECKLIS	<u>T</u>	YES	NO	NMI			
AGGRESSION									
	her temper easily or displa	-							
	istory of, a plan for, or a cu								
Has the student engaged in severe property destruction or aggression toward animals?									
	a lack of concern for the sa	fety of others?			<u> </u>				
DEPRESSION									
Does the student display a									
Does the student display,	avior?								
Is the student irritated eas									
ALIENTATION									
	v (3 or fewer), or no close f								
Is there a lack of participat	tion in extracurricular or co	mmunity activities?							
Is the student a member of	of a generally outcast or alie	enated group of peers?	?						
NARCISSISM									
Does the student react to criticism with hostility, anger or hurt feelings?									
Does the student display a high number of attention-seeking behaviors?									
Does the student seem to	believe that he or she is su	perior to other studen	its?						
FAMILY									
Is there a history of caregi	ver rejection of lack of pare	ental involvement?							
Does the student have acc	ess to weapons?								
Are parental expectations	and discipline reasonable a	and consistent?							
SCHOOL									
Does the student perceive	an attitude of adult accept	tance toward bullying	or fighting?						
Does the student believe t	hat fellow students should	n't report one anothe	ı,						
SOCIAL									
Is the student a member of	of a clique or gang that rein	forces antisocial behav	vior?						
Does the student exhibit s									

Are there indicators that the student has engaged in, or been the victim of bullying?

PERSONAL		
Does the student have a known fascination with weaponry or violence?		
Has the student been found with violent drawings or writings created by self or others?		
Does the student appear to be defensive, paranoid, or suspicious of other people?		
Does the student seem to be intolerant of the opinions of other people?		
COPING		
Does the student overreact to minor frustrations or have impulse control difficulties?		
Does the student tend to externalize blame?		
Are the student's problem-solving skills ineffective?		
Are there known signs the student has been involved in drinking alcohol or using drugs?		
STRESS		
Has the student experienced the loss of a relative, peer, or pet in the last 12 months?		
Has the student experienced significant rejection or humiliation in the last 12 months?		
Has the student experienced any other significant stressors (at home, school or elsewhere) in the last 12 months?		
Has the student displayed recent and/or sudden changes in behavior?		

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Parent Notification Checklist Step 3

STUDENT ID#	DATE OF BIRT	Н	AGE	GEN	NDER	DATE
SCHOOL	GRA	ADE	REFE	RRED BY	· C	CURRENT PROGRAM
PARENT(S) /	GUARDIAN(S) N	AME	PA	RENT(S)	/ GUARDI	AN(S) EMAIL
		4.70	D D D G G			
		ADI	DRESS			
HOME PH	IONE	WO	RK PHONE		C	CELL PHONE
		СНЕ	CKLIST			
☐ The parent/guard			ent and that th	nis threat s	screening is	being conducted by
school personnel and	law enforcement, a	s necessary.				
Person (Parent/Guar	dian) contacted:					
By Whom:						
Parent/Guardian Res	ponse:				·	
Attempt to notify	narent(s)/guardian	(c) was not su	ccessful becau	150'		
Date/time/contact at	tempt made by (list	each attempt):			
Was the incident repo	orted to local law er	forcement by	authorities?	Yes	□ No	
		-				
Person contacted:						
By Whom:						
Outcome:						

^{*}Place copy in a secure/confidential file



Parent Interview

STUDENT ID#	DATE OF BIRTH	AGE	GENDER	DATE
SCHOOL	GRADE	INTER	VIEWER NAME	INTERVIEWER POSITION
Does he/she appear to ge small group of friends? Ha he/she seem to be freque you aware of any recent r	as his/her social group re ntly change his/her friend	ecently changed? Does h	ne/she maintain long-te	
	-			
What are his/her feelings months? Does he/she app				ard school in the past several in school?
	nd together? Is there adul	lt supervision available	after school and on wee	ed in your home? How much ekends? Are there any family
What music groups does land/or television? Do you				d video games, movies, music
, , , , , , , , , , , , , , , , , , , ,	1			

Does your family own a weapon? Does he/she have access to any weapons in the home? Outside of the family home? Does
he/she have experience with weapons?
Has there been physical or verbal aggression displayed by your child with peers or family members? Does he/she tend to do
things without considering the consequences of his/her actions first? How does he/she typically express anger? Has he/she
displayed destructive behavior towards property at home or in the community? Has he/she intentionally inflicted harm on
any animals or younger children? Do you have any suspicion that he/she may be using drugs or alcohol? Has he/she been
involved with law enforcement or the courts in the past?
Thronged with law emoreomene of the courts in the past.
Have you any major concerns regarding your child recently? Has he/she displayed any self-injurious behaviors or made
suicide threats? Does he/she appear to overact to criticism and/or authority? Is there any history of mental health concerns
on either side of the family?
Has your child told you of plans or a desire to harm or kill others? What do you think motivated him/her to make the reported
Has your child told you of plans or a desire to harm or kill others? What do you think motivated him/her to make the reported threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that
threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that
threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that
threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that
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threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that
threat? Has he/she made any threats to harm others in the past? Have you seen any drawings or writings by your child that

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TEACHER NAME

IRVINE UNIFIED SCHOOL DISTRICT

Teacher Interview Form

STUDENT NAME	DATE OF BIRTH	AGE/GRADE	GENDER	DATE

PERSON CONDUCTION INTERVIEW

SUBJECT

Has the student made a threat in your classroom or to your knowledge?	
If yes, what did that threat look like? (i.e. Verbal, written, nonverbal) Explain below:	
Do you have reason to suspect the student has been involved in drinking alcohol and/or taking drugs?	
Does the student display aggressive behavior in the classroom? If yes, state behaviors:	
Does the student display disruptive behavior in the classroom?	
Does the student have poor school achievement?	
Does the student have poor school attendance?	
Is the student's school productivity declining?	
Does the student have difficult with social skills and/or poor peer relations?	
Does the student have difficulty controlling impulses?	
Does the student have difficulty controlling anger or other emotions?	
Has the student displayed a fascination with weaponry and/or acts of violence? If yes, explain below:	
Has the student been found with violent drawings and/or writings? If yes, explain below:	
Does the student externalize blame?	
Has the student displayed an inability to accept criticism?	
Are peers and/or staff fearful of the student? If yes, explain below:	
Has the student displayed recent drastic changes in behavior?	
Does the student appear sad and/or anxious frequently?	

Any	y add	itional	l concerns r	egard	ing th	is stu	dent



Teacher Observation of Student Behavior

Person Conducting Interview:									
STUDENT ID#	DATE OF BIRTH	AGE		GENDER		DA	TE		
SCHOOL	GRADE	,	ті	EACHER		SUBJE	СT		
] SCHOOL	GRADE		11	EACHER		ЗОВЈЕ	C I		
Some concerns have been raised about this student. To assist us in providing supports for this student, we need information from each of his/her teachers about his/her behavior in a variety of settings. The information you provide will be very helpful in developing supports for this student. Please check all boxes that pertain to your direct observations of this student									
				YES	NO	СОММЕ	NTS		
Has the student made a dire	ect threat in your classroor	n or to your know	wledge?						
Was the threat written	?								
Was the threat verbal?									
Was the threat non-ver	rbal?								
Do you have reason to susp and/or taking drugs?	ect the student has been in	nvolved in drivin	g alcohol						
Does the student display ag	gressive behavior in the cla	assroom?							
Does the student display dis	sruptive behavior in the cla	ssroom?							
Does the student have poor	r school achievement?								
Does the student have poor	r school attendance?								
Is the student's school prod	luctivity declining?								
Does the student have diffic	cult with social skills and/o	r poor peer relat	ions?						
Does the student have diffic	culty controlling impulses?								
Does the student have diffic	culty controlling anger or o	ther emotions?							
Has the student displayed a	fascination with weaponry	and/or acts of v	violence?						
Has the student been found	d with violent drawings and	or writings?							
Does the student externaliz	e blame?								
Has the student displayed an inability to accept criticism?									
Are peers and/or staff fearful of the student?									
Has the student displayed recent drastic changes in behavior?									
Does the student appear sad and/or anxious frequently?									
Are there indications that the bullying?	ne student has engaged in								
Please list any additional	concerns you may have r	egarding this st	udent						
	y - a may may 0 1	- G 6 viii 6 000							

^{*}Place copy in a secure/confidential file



Threat Assessment Form General Information

STUDENT NAME	DATE OF BIRTH	A	GE	GRADE	GENDER
	SCHOOL		PAREN'	Γ(S) / GUARD	IAN(S) NAME
		ADDI	RESS		
		11001	1100		
НОМЕ РН	ONE	WOR	K PHONE		CELL PHONE
HOMETH	ONL	VVOI	KIHONL		CLLL I HONL
	т	UIDE AT DE	CCDIDTION		
	<u>l</u>	HREAT DE	SCRIPTION		
DATE	E OF THREAT		PFRS∩N	REPORTING	THE THREAT
<u> </u>				TADI OMITING	
INTENDED VICTIM	(S) OR RECEIPIENTS	(S) OF	WITNESS	ES TO THE T	HREAT (If Any)
	ГНКЕАТ				