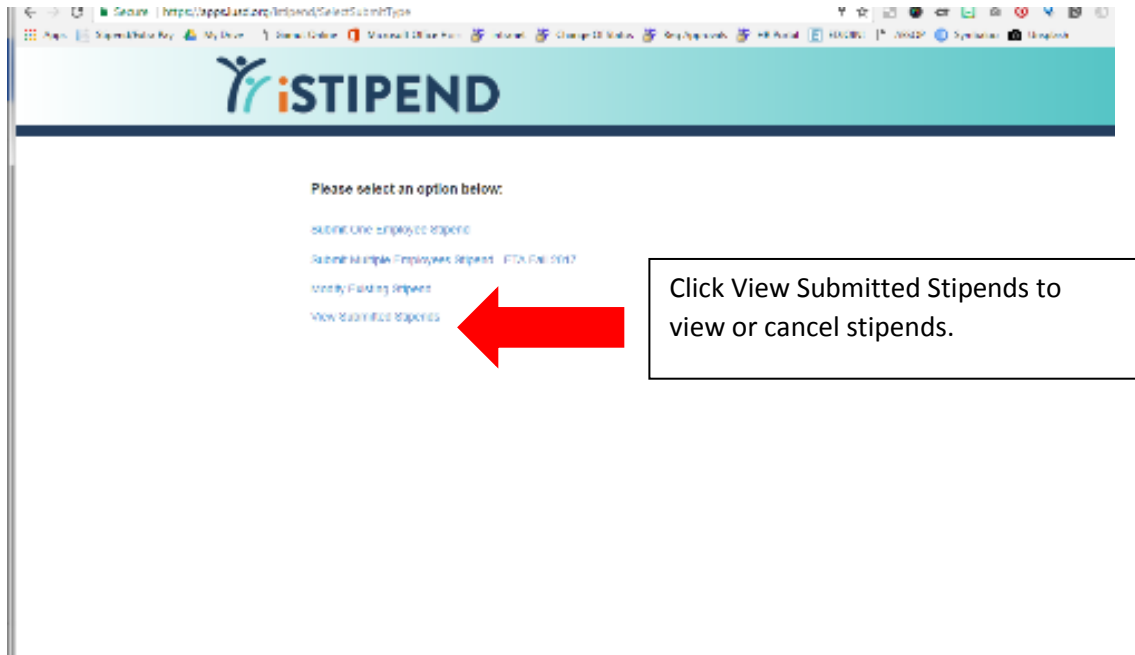


How to View and Cancel A Stipend

You can **View** a Stipend or **Cancel** a Stipend (**as long as the stipend has not been approved by HR**). Please know that if you his cancel a stipend it will automatically cancel.



The screenshot shows the iSTIPEND website interface. At the top is the iSTIPEND logo. Below it, a message says "Back to Home". Below that, a message says "Click links to View or Cancel Stipend. The Cancel link displays only for stipends not yet approved by HR." Below this is a table with columns: Stipend ID, Employee Name, EmployeeID, Job Title, and Class. The table contains 12 rows of data. A red arrow points to the "View this Stipend" link for the first row. A text box to the left says "Click view this stipend to see the details of a stipend." A text box to the right says "To cancel a stipend, click on this link. Please know that it will automatically cancel the stipend."

	Stipend ID	Employee Name	EmployeeID	Job Title	Class
View this Stipend	4242	Abdel Malak, Jocelyne	60192	Inst Asst: Special Ed - (Bonita Canyon)	CL
View this Stipend	4279	Abdel Malak, Jocelyne	60192	Inst Asst: Special Ed - (Bonita Canyon)	CL
View this Stipend	4246	Abe, Peter	19633	PE: General - (Portola High School)	CE
View this Stipend	4254	Abe, Peter			CE
View this Stipend Cancel this Stipend	4281	Abe, Peter			CE
View this Stipend Cancel this Stipend	4282	Abe, Peter			CE
View this Stipend Cancel this Stipend	4283	Abe, Peter			CE
View this Stipend Cancel this Stipend	4289	Abe, Peter	19633	PE: General - (Portola High School)	CE
View this Stipend Cancel this Stipend	4318	Abe, Peter	19633	PE: General - (Portola High School)	CE
View this Stipend	4313	Adoff, Amberleigh	54606	Exploratory/Elective - (South Lake MS)	CE
View this Stipend Cancel this Stipend	4291	Allen, Jennifer	61226	Nurse - (Health Services)	CE