



2020

Classified

Employees

of the Year

Recognition

Program

IRVINE UNIFIED SCHOOL DISTRICT
CLASSIFIED EMPLOYEES OF THE YEAR
Nomination Form

*Submit completed Nomination Forms typed or hand printed as
an email attachment or a hard copy to:*

Kambra Strout, Human Resources / kambrastrout@iusd.org

SUBMISSION DEADLINE: Friday, March 27, 2020 4:00 P.M.

NOMINEE:

Last Name	First Name	Job Title
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Home Address	Number/Street	Phone Number
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City	Zip	Department/Site
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Name of Immediate Supervisor/Director Title	Work Phone No.	Home Phone No.
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Please include in your response the criteria listed below, and any additional information you wish to provide. (Note: Nominees must be a classified employee of the Irvine Unified School District having served a *minimum of two years*. Classified Management, Supervisors, Administrative Assistants to the Principals, and Confidentials may also be nominated.)

1. How does this employee contribute to the betterment of the District, students and/or co-workers.
2. Provide evidence of professional improvement and/or interests. (Does not have to be attending classes; can be related to current readings, enthusiasm for learning new techniques, willingness to expand skills, etc.)
3. Exhibits consistent and exemplary performance (includes attitude, effort, quality and quantity of work, and interaction with others).

NOMINATED BY: _____

Note:

Nomination Forms should be signed by only ONE person as we are unable to call and check references with everyone who signs the Nomination Form.

PLEASE COMPLETE THE FOLLOWING NOMINATION STATEMENT IN 250 WORDS OR LESS, MAKING CERTAIN YOU COVER THE THREE AFOREMENTIONED CRITERIA.

I believe, _____, should be considered for "Classified Employee of the Year" because:

List employee leadership or membership roles in IUSD (i.e., district, site, department committees, association roles and etc.):

Nominator's Signature: _____

Check if you **do not** want this shared with the nominee.

The selection process will occur in April and May, 2020. The selection committee is composed of previous recipients of the Classified Employee of the Year honor and administration. Classified Employees of the Year will be honored by the Board of Education in May of 2020.