

7-12 Short-Term Independent Study Agreement

About Short-Term Independent Study

Short-Term Independent Study affords students the opportunity to continue their education while away from school for a short-term period of time (no more than 20 days). Participation in independent study shall be agreed upon by **both** the parent or guardian and the school (mutually voluntary). Independent study does not replace the learning experiences in classrooms and is in no way equal to the instructional experience in the classroom. As such, the continuity of learning topics between independent study assignments and the in-person classes cannot be guaranteed, as a teacher may adapt instruction based on class needs. Please note that the school reserves the right to deny short-term independent study requests at any time.

Short-term independent study contracts must be requested a minimum of **five school days** prior to the start date. The duration of the agreement must be a minimum of **5 school days** and a maximum of **20 school days**. For the duration of this agreement, the parent agrees the student must maintain a minimum daily study schedule per day: **240 minutes per day for grades 7-12**. Contracts must be completed and signed prior to the first day of the short-term independent study period, and must be signed in-person. The agreement shall not exceed 90 school days from the initial date the agreements was signed below.

Any assignments given while this agreement is in effect shall be due on the day after the independent study contract ends, and no later than 20 school days from the date the assignment was given. If special accommodations are needed to achieve the learning objectives, please contact your child's teacher or school administrator. For students with an IEP or 504 plan, a meeting is required to discuss the applicability of a short-term independent study contract and must occur prior to the initiation of a short-term contract.

Student and Parent Information

Student Name:	School:	Grade:
Date of Birth:	Permanent ID:	
Parent Name(s):	Contact Phone Number(s):	

Short-Term Independent Study Contract Duration

Duration: This agreement will be in effect from:
 First Day of Independent Study:
 Last Day of Independent Study:
 Total Number of School Days:
 Final Due Date for Assignments (first school day after the contract ends):

Meeting Schedule: Below is the teacher contact schedule and method during the independent study dates (contact method can be in-person meetings, phone calls, or electronic method).

Day/Date of Contact	Contact Method	Teacher Signature
	Personal Meeting	

Learning Objectives, Activities and Evaluation Method(s)

Learning Objectives:(see attached instructional planner)

Learning Activities and Activities:(see attached instructional planner)

Evaluation Methods(s):

- Grade of _____ or better on assignments
 Demonstration or Presentation
 Student Log or Journal
 Teacher-Created Test
 Standardized Test
 Other (describe) _____

Teacher's Signatures and Final Grades

Each teacher will sign this agreement **before** and **after** the contract dates. Final grades are assigned after the student work is teacher-evaluated. The supervising teacher's final dated signature below verifies that all assigned work has been completed. A representative sample of work completed is to be attached to this completed agreement for record-keeping purposes. Teachers must sign, date, and return a representative sample of student work.

Period	Subject	Final Grade	Teacher's Signature and Date (After Issuing final grade)
0			
1			
2			
3			
4			
5			
6			
7			
8			

Final Comments:
Time Value of Work Completed (out of 100%):

Acknowledgements

Please see the attached documents for the learning objectives, activities, and learning resources for each subject.

Acknowledgement: We have read the terms of this agreement and agree to all the conditions set forth:

Student Signature

Date:

Parent Signature

Date:

Administrator Signature

Date:

7-12 Short-Term Independent Study Agreement - Instructional Plan

Period	Subject	Learning Objectives, Materials and/or Resources	Teacher Signature (Before Contract Begins)
0			
1			
2			
3			
4			
5			
6			
7			

8			
Other Notes:			

Revised January 2020