Current IUSD ADMINISTRATORS

Transfer Request

Current teachers and classified employees applying for an administrative position will need to complete a regular EdJoin application.

Current IUSD Administrators may apply as follows:

- Visit http://www.edjoin.org/
- Create an account.
 - o If you already have one, go directly to <a>Page 2.
- To create an EdJoin applicant account, click on **LOGIN/REGISTER** on the top bar. Then select **REGISTER**.
- Add your information in the specified fields.

Fill out the form below to create a new account. Please do not use your email address, special		
characters or spaces in your username or password.		
Note: Required fields marked by *		
* First Name		
* Last Name		
* E-mail address		
* Verify E-mail		
* Home Phone		
* Mailing Address		
* City		
State	Select One	▼
Zipcode		
Country (if outside U.S.)		
* Username		
* Password		
* Verify Password		
Register		

- 1. Log In using the **username and password** you used to create your account on EdJoin.
- 2. Search: Irvine Unified



- 3. Click on the **job posting** you wish to apply for.
 - a. You can sort your results in both directions (ascending/descending) by clicking on a column header.



- b. All in-house positions will be posted with the words "in-house" at the end of the position title. Example Director IV (In-House)
- 4. Click on "Apply (Current Employees Only)"



5. Enter the password "ADMIN" – all in caps.

In-District Posting.

This posting is locked only for district employees, in order to apply, you need to provide a password and click "Submit".

