

# Waivers & Repeat Courses in Aeries

## RECORDING A WAIVER OF A GRADUATION REQUIREMENT

To add a course to be waived, enter **X** under the **Mark** column which **must** be setup as a valid mark. Enter the correct amount of credits to be waived under the **Atmp** (attempted) column. Enter **0.00** under **Cmpl** (completed) column. The resulting **Grad** status report will reflect this change for this particular student.

## TAGGING COURSES THAT HAVE BEEN REPEATED

Enter a character displayed in the **RT** column from the table below to indicate a repeated class. The following values produce the following effects:

<b>HIS.RT</b>	<b>Credit Attempted</b>	<b>Credit Completed</b>	<b>Count in GPA</b>
Blank entry or any entry not shown below	Yes	Yes	Yes
2 or N	No	No	No
3 or B	Yes	Yes	No
4 or R	Yes	No	Yes
5 or A	Yes	No	No
6 or G	No	No	Yes