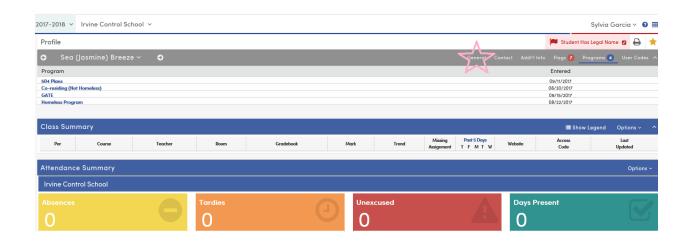
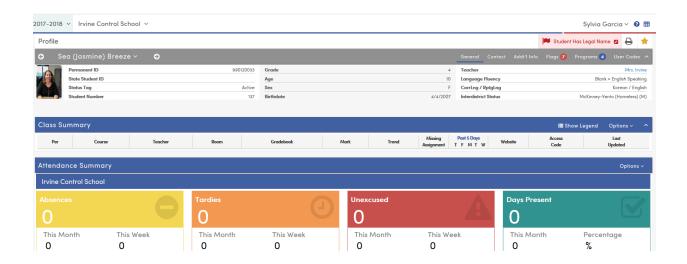
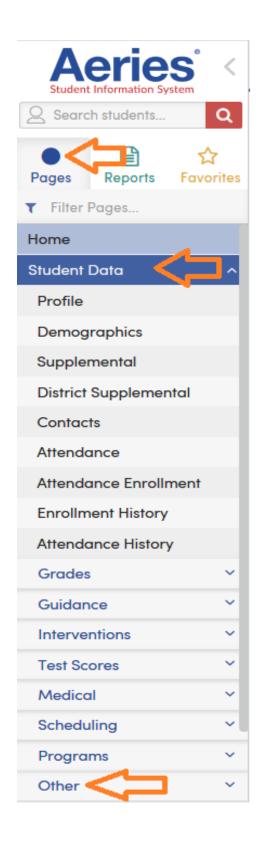
HOW TO SEE STUDENT INFORMATION ON EACH SCREEN

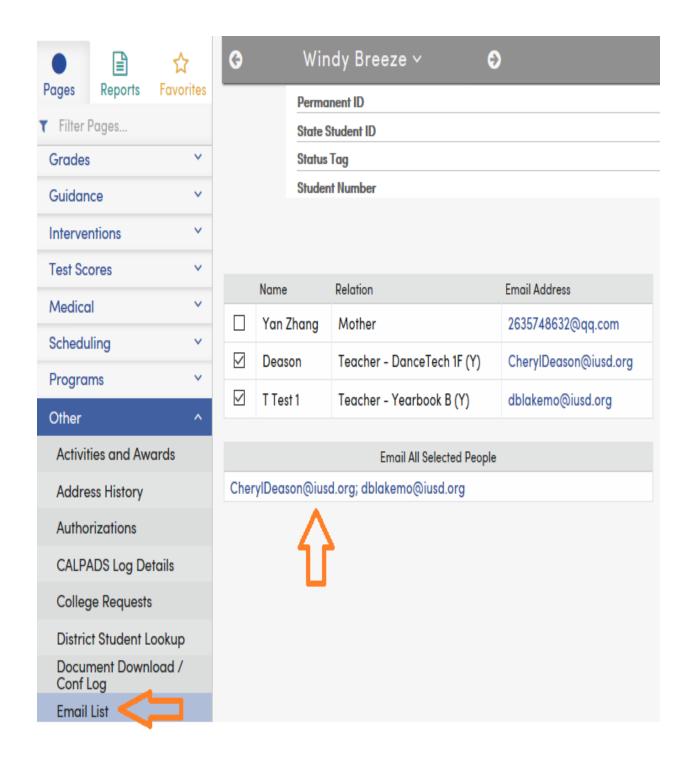




Click on General and TA DAH, you will see the student's information

HOW TO USE THE EMAIL LIST

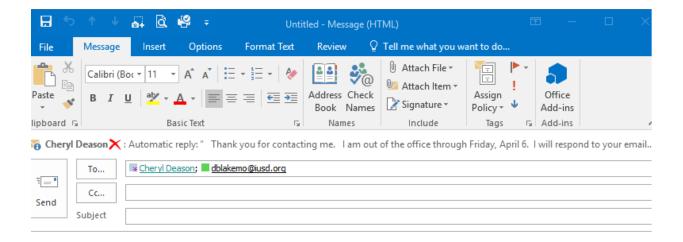




To send an email to the student's teachers, uncheck the Parent Box.

Click on the email addresses in the selected area.

The email addresses selected show up in Outlook.

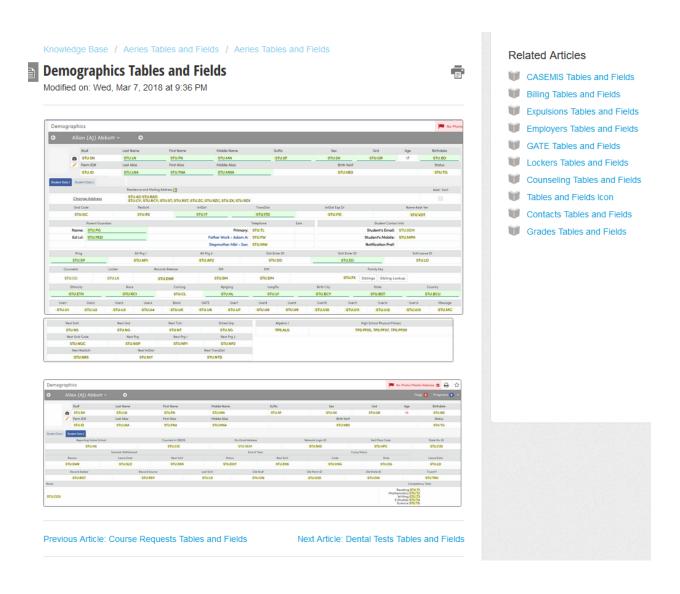


Sylvia Garcia Information Services 949-936-5148

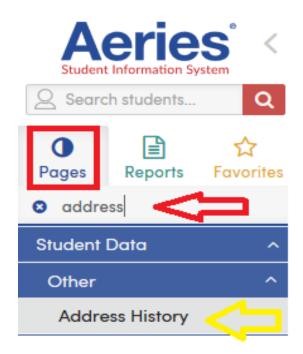
Trvine Unified School DISTRICT

HMMMM, I WOULD LIKE MORE INFORMATION ON THIS TABLE





HOW TO FIND STUDENT ADDRESS HISTORY



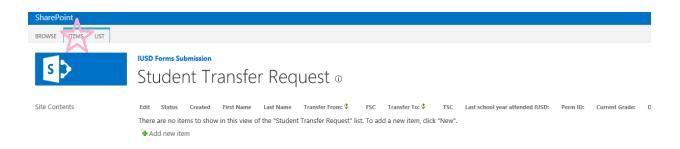
STUDENT TRANSFER REQUEST

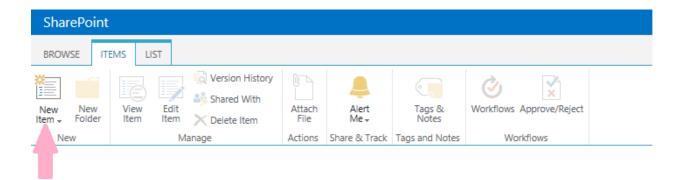
Our 'Operations Student Transfer Request Form' has been updated and can be accessed here: https://forms.iusd.org/Lists/StudentTransferRequest/MyRequests.aspx

- All TK schools have been removed from the 'Choose Schools' list as they no longer are in a separate database with a separate school code. You will choose the Elementary School. The TK grade level continues to be a choice under 'Current Grade'.
- ➤ In preparation for pre-enrolled students, a new field has been added to indicate if the transfer will be for the current school year or pre-enrolled for the next school year:



Please feel free to pass this on to any other staff members at your sites who request student transfers.





Site Contents



The transfer is for: *	Current school year \checkmark	
Transfer From: *		4
Transfer To: *		2 1
Last school year attended IUSD: *	$\overline{}$	
Student's Last Name: *		
Student's First Name: *		
Perm ID:		
Current Grade: *	$\overline{}$	
DOB:		
Person requesting Transfer:	SylviaGarcia Admin	
People to be notified:		
	Enter users separated with semicolons.	♣⁄ 🔢
Additional Information:		
_		

Reset Form

Close Form without Submitting

Email Form to Operations

USER CODE

