

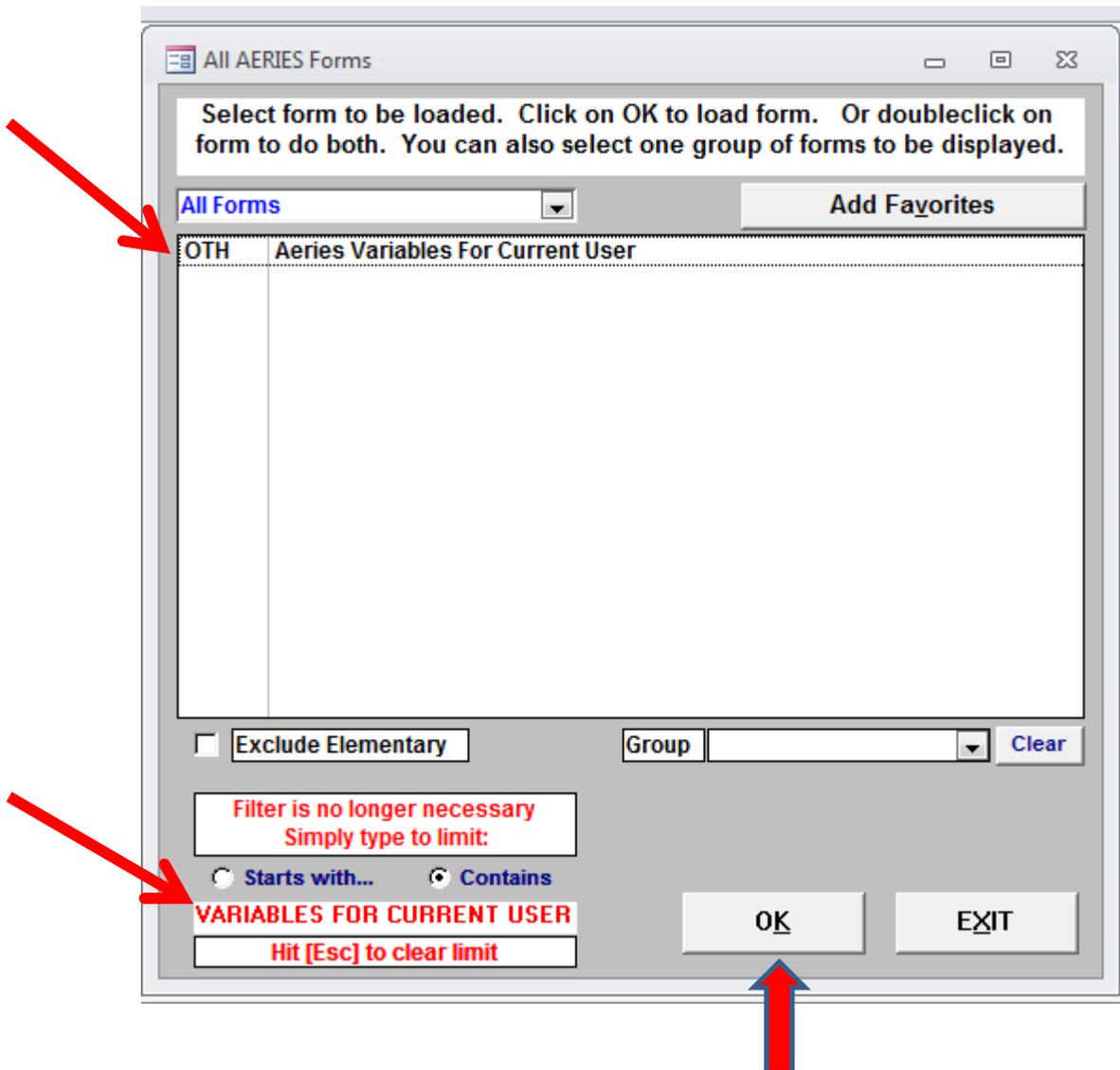
## How to Clear your Cache

Your first line of defense when having issues with unusual things occurring in Aeries, data not showing up, funky data, etc. is to “Clear your Cache”. If you continue to have issues after that, please contact Operations.

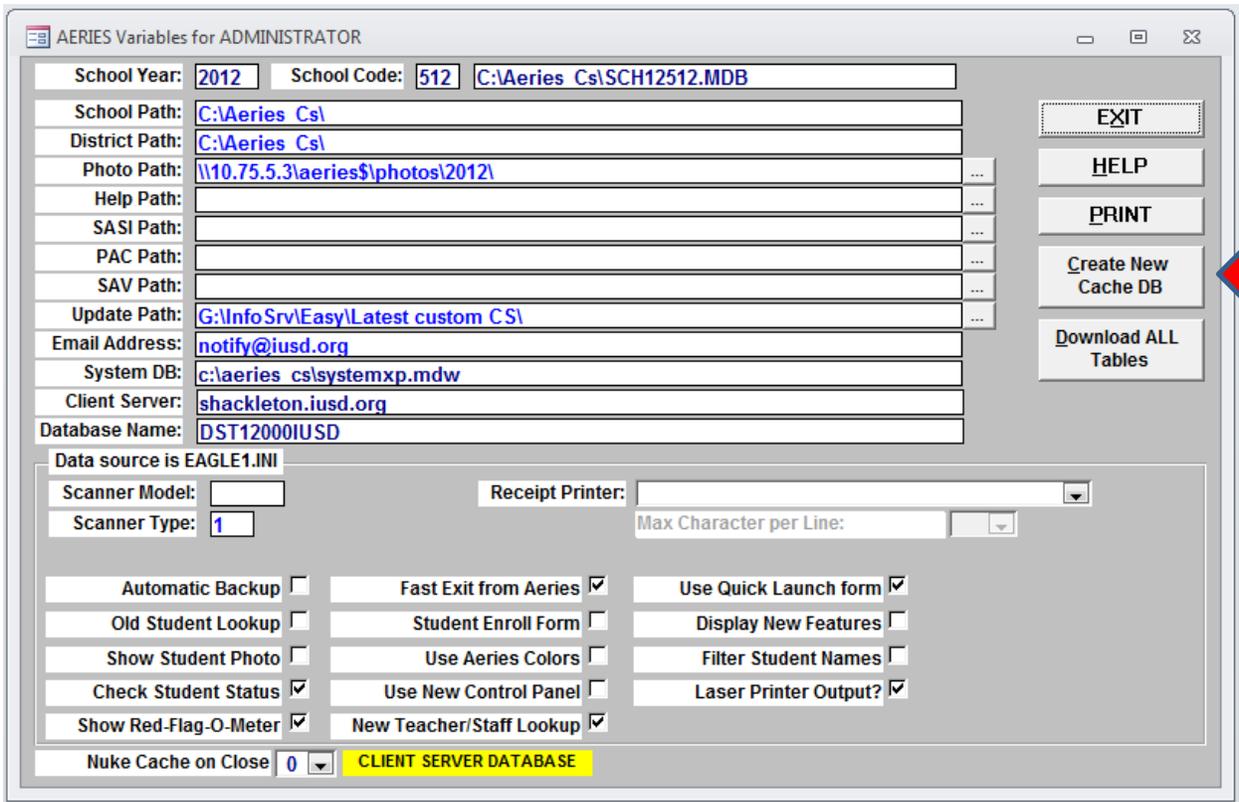
- Go to View All Forms



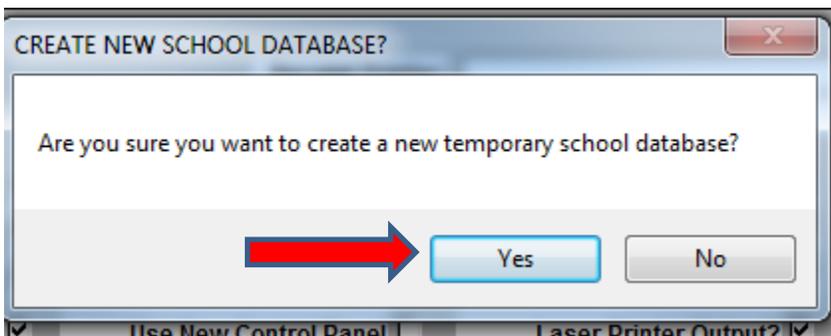
- Filter for Variables for Current User.
- Select Aeries Variables for Current User from the list then click OK.



- The below screen will come up.
- Click on Create New Cache DB.



- Answer Yes to the pop up window. Are you sure you want to create a new temporary school database?



- Wait for the Pop up window that states, "New temporary school database created".
- Click OK
- Exit the screen.

