

☺ **Summer Testing/March Enrollment:**

- 2017-18 Tickets-To-Test are being printed and will be mailed out by the end of the month. Email Samira Kassouni if you have any questions. The new Green tickets should be used for 2017-18 appointments only. Please continue to use your blue tickets for this school year.
- Summer testing for the 2017-18 school year will begin July 5<sup>th</sup>. Year-round sites will be scheduled that first week to ensure students are tested prior to the start of their school year (July 12<sup>th</sup>).
- March web-enrollment for 2017-18: Test appointments can be scheduled as soon as you begin to enroll. Please complete the new Green Ticket-to-Test and have it visible **prior** to calling for the appointment. Do not try to schedule all of your appointments at one time as it congests our ability to access the appointment calendar for other sites.

☺ **Frequently asked:**

- Can the 2017-18 CELDT be taken prior to July? No. Students must be assessed within the attending school year.
- How to hire an interpreter for a parent meeting? Please email your teachers and staff this link: <https://intranet.iusd.org/curr/LangMinority/documents/Interpreterlist.pdf>
- Frequently requested query: Who are our EL Students? In order by teacher: LIST STU TCH TCH.TE STU.ID STU.NM STU.GR STU.LF BY TCH.TE STU.GR IF STU.LF = L

☺ **Reminders:**

- CELDT scores can only be given to parents, legal guardians, and approved caregivers. If there is a legal guardian or caregiver, we require documentation and ID. Please let them know when handing them a Ticket-to-Test.
- When calling our office to schedule appointments, please let us know if you will be displacing your student. Our communication to the parent at the end of the test will be different especially for those sites who have Structured English Immersion clusters or Newcomer Programs.
- Enrolling students who have attended a previous CA public school district and have a language other than English on the language survey should have this school year's CELDT scores from the previous district (test scores will be dated July 1, 2016 and later). **Upon enrollment**, please contact the previous districts for those scores and fax or email them to Marla Stark. The most recent scores must be obtained to ensure students are provided appropriate and required services. Please use the CELDT request form (attached) to obtain those scores.





## Request Form

### California English Language Development Test (CELDT) Score

To: CELDT District Coordinator—

**Directions:** Under state and federal law, schools and school districts are required to provide student CELDT results to schools receiving English learner students. Please complete the English Language Proficiency Assessment Information section of this form and FAX it to the receiving school immediately.

#### Receiving School's Information

Today's Date: \_\_\_\_\_

Requestor's Name \_\_\_\_\_

District \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

#### Student Information:

Last Name \_\_\_\_\_

First \_\_\_\_\_

Middle \_\_\_\_\_

Other Name Used (Last, First, Middle) \_\_\_\_\_

Birth Date (mm/dd/yy) \_\_\_\_\_

Current Grade \_\_\_\_\_

Previous Enrolled School District \_\_\_\_\_

Phone \_\_\_\_\_

Current Enrolling School District & Site \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

#### English Language Proficiency Assessment Information

Student's primary language: \_\_\_\_\_

SSID #: \_\_\_\_\_

**\*\*Has student taken this year's CELDT?** ☐ No ☐ Yes

Date of **most recent** CELDT: \_\_\_\_\_

Date of **initial** CELDT: \_\_\_\_\_

Date of enrollment into a California school, if different from the initial CELDT date above: \_\_\_\_\_

English Learner Acquisition Status (ELAS): ☐ IFEP ☐ EL ☐ RFEP

If reclassified, please provide date and supporting documentation. Date of Reclassification: \_\_\_\_\_

Date of most recent CELDT results: \_\_\_\_\_

Initial CELDT results for \_\_\_\_\_ grade, if available:

**Domain** **Scale Score** **Level**

Listening \_\_\_\_\_

Speaking \_\_\_\_\_

Reading \_\_\_\_\_

Writing \_\_\_\_\_

Overall \_\_\_\_\_

**Domain** **Scale Score** **Level**

Listening \_\_\_\_\_

Speaking \_\_\_\_\_

Reading \_\_\_\_\_

Writing \_\_\_\_\_

Overall \_\_\_\_\_

Has a Native Language Assessment been administered? Yes / No Results: \_\_\_\_\_

Comments: \_\_\_\_\_

School District \_\_\_\_\_

Signature (Previous Enrolled School Site Representative) \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_