



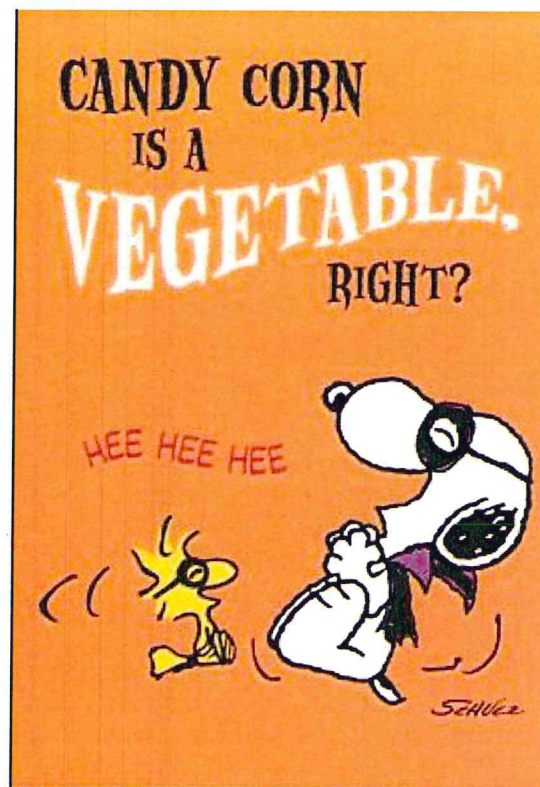
IRVINE UNIFIED SCHOOL DISTRICT

LANGUAGE DEVELOPMENT PROGRAMS – CLERK MEETING

OCTOBER 2016

- ✓ **LEP Students Need Annual Testing**--Students currently enrolling and coming to IUSD from another CA school:
 - Determine if student had a language other than English noted in the previous district.
 - Use the CELDT request form (copy attached) to obtain that information ASAP. (Do NOT wait for cum.)
 - Ascertain from the previous CA district if the student was given the 2016-17 annual CELDT (required by law). If not, call for an appointment. (Let our staff know that you are scheduling an "annual".)
 - Scan/email or fax the previous district's scores to Marla Stark.
- ✓ **Interpreter's List - Please email this link to your site staff:**
<https://intranet.iusd.org/curr/LangMinority/documents/Interpreterlist.pdf>
Note: The contact information is for IUSD staff only, not for public record.
- ✓ **Language Development Programs staff contact list.** Department hours: 7:30 a.m. - 4:00 p.m.

Happy Autumn!



**Request Form****California English Language Development Test (CELDT) Score****URGENT!****To: CELDT District Coordinator—**

Directions: Under state and federal law, schools and school districts are required to provide student CELDT results to schools receiving English learner students. Please complete the English Language Proficiency Assessment Information section of this form and return it to the receiving school immediately.

Receiving School's Information

Today's Date: _____

Requestor's Name _____ District _____

Phone _____ Fax _____ E-mail _____

Mailing Address _____ City _____ Zip Code _____

Student Information:

Last Name _____ First _____ Middle _____ Other Name Used (Last, First, Middle) _____

Birth Date (mm/dd/yy) _____ Current Grade _____

Previous Enrolled School District _____ Phone _____

Current Enrolling School District & Site _____ Phone _____ Fax _____

English Language Proficiency Assessment Information

Student's primary language: _____ SSID #: _____

****Has student taken this school year's CELDT?** ☐ No ☐ Yes Date of **most recent** CELDT _____
Date of **initial** CELDT, if known _____

Date of enrollment into a California public school, if different from the initial CELDT date above: _____

English Learner Acquisition Status (ELAS): ☐ IFEP ☐ EL ☐ RFEP

If reclassified, please provide date and supporting documentation. Date of Reclassification: _____

Date of most recent CELDT results: _____

Initial CELDT results for _____ grade, if available:

<u>Domain</u>	<u>Scale Score</u>	<u>Level</u>
Listening	_____	_____
Speaking	_____	_____
Reading	_____	_____
Writing	_____	_____
Overall	_____	_____

<u>Domain</u>	<u>Scale Score</u>	<u>Level</u>
Listening	_____	_____
Speaking	_____	_____
Reading	_____	_____
Writing	_____	_____
Overall	_____	_____

Has a Native Language Assessment been administered? Yes / No Results: _____

Comments: _____

School District _____ Signature (Previous Enrolled School Site Representative) _____ Printed Name _____ Date _____



IRVINE UNIFIED SCHOOL DISTRICT

Language Development Programs Staff Directory

Department Extension-8500

Mennes, Lisa	Coordinator	8506
<i>Stark, Marla</i>	<i>Administrative Secretary</i>	<i>8501</i>
<i>Arambula, Allen</i>	<i>Clerk II</i>	<i>8527</i>
<i>Kassouni, Samira</i>	<i>TOSA-CELDT, Assessments, Parent Outreach</i>	<i>8503</i>
<i>McKeown, Kathy</i>	<i>TOSA-CELDT, Assessments, Secondary Intersession</i>	<i>8696</i>
<i>Mroch, Lucinda</i>	<i>TOSA-EL Coord. Meetings, DELAC, Secondary Intersession</i>	<i>8508</i>
<i>Timberman, Erin</i>	<i>TOSA-TK-5 Integrated Prog. Dev., Elem. Summer Prog.</i>	<i>8618</i>
<i>Vreeland, Barbara</i>	<i>TOSA-6-12 Integrated Prog. Dev., Parent Outreach</i>	<i>8526</i>

Community Liaisons

<i>Farjadi, Shahrzad</i>	<i>(Farsi)</i>	<i>8504</i>
<i>Chiang, Lichuan</i>	<i>(Mandarin/Taiwanese)</i>	<i>8525</i>
<i>Huang, Yen</i>	<i>(Mandarin)</i>	<i>8505</i>
<i>Kim, Insun</i>	<i>(Korean)</i>	<i>8502</i>
<i>Nanbu, Chiaki</i>	<i>(Japanese)</i>	<i>8617</i>