



IRVINE UNIFIED SCHOOL DISTRICT

LANGUAGE MINORITY PROGRAMS – CLERK MEETING

FEBRUARY 25, 2015

- ☺ 2015-16 “Tickets to Test” have been mailed to the school sites. Please email Samira Kassouni if you have any questions or did not receive your packet. Green tickets should be used for 2015-16 appointments only. Please use pink tickets for the students enrolling this school year.
- ☺ Re: March web-enrollment for 2015-16. Test appointments can be made as each student enrollment is completed. Language Minority requests that you do not try to schedule all of your appointments at one time.
- ☺ Summer testing for the 2015-16 school year begins July 6th.
 - July: All TK-K & All Year-Round Students
 - August: All Students

** Frequently asked: Can the 2015-16 CELDT be taken sooner than July? No, students must be assessed within the attending school year.

Reminders:

- ✓ Enrollment must be complete prior to sending the student for a test. Rule of thumb: Students should be able to start school as soon as the test is completed. Recently, students have been sent to test whose paperwork is not complete, have pending immunizations, questionable visas, and guardianship issues. Some of these students ended up not being enrolled. ☹
(Only Exception is: 2015-16—K students who are testing during summer.)
- ✓ Students who have attended a previous CA public school district and are now enrolling must have current CELDT scores (test date should be July 1, 2014 and later). If scores are not current, please determine if the student was deemed fluent or English only at their previous CA school. Unsure? Call me. I can check CALPADS.
Note: Out-of-state or out-of-country arrivals that have a language other than English noted on the language survey (any of the first 3 questions) must be appointed for a test. CA wants to see the results of the CELDT.
- ✓ Determine grade level before calling for a test appointment. Grade level adjustments made after the test can change the program recommendation and could mean another 2 hour test for the student. (This makes parents very unhappy. ☹) If there is a grade change, notify Language Minority immediately.
- ✓ Previous CA CELDT records should be obtained upon enrollment. Please use the CELDT request form (attached). Please do not wait for the cum to arrive because- 1. IUSD wants to ensure that students are appropriately placed right at the start and 2. State reporting guidelines have changed so that we must have the L, F, R and dates entered sooner.
- ✓ Please ensure cum records are complete and in proper order prior to sending to the Newcomer site. It is the responsibility of the home school to complete all areas of enrollment.

Any questionable students??? Please feel free to call Marla @ 8501. I am happy to assist you.



Request Form

California English Language Development Test (CELDT) Score

URGENT!

To: CELDT District Coordinator—

Directions: Under state and federal law, schools and school districts are required to provide student CELDT results to schools receiving English learner students. Please complete the English Language Proficiency Assessment Information section of this form and return it to the receiving school immediately.

Receiving School's Information

Today's Date: _____

Requestor's Name _____

District _____

Phone _____

Fax _____

E-mail _____

Mailing Address _____

City _____

Zip Code _____

Student Information:

Last Name _____

First _____

Middle _____

Other Name Used (Last, First, Middle) _____

Birth Date (mm/dd/yy) _____

Current Grade _____

Previous Enrolled School District _____

Phone _____

Current Enrolling School District & Site _____

Phone _____

Fax _____

English Language Proficiency Assessment Information

Student's primary language: _____

SSID #: _____

****Has student taken this school year's CELDT?** ☐ No ☐ Yes

Date of **most recent** CELDT: _____

Date of **initial** CELDT: _____

Date of enrollment into a California school, if different from the initial CELDT date above: _____

English Learner Acquisition Status (ELAS): ☐ IFEP ☐ EL ☐ RFEP

If reclassified, please provide date and supporting documentation. Date of Reclassification: _____

Date of most recent CELDT results: _____

Initial CELDT results for _____ grade, if available:

<u>Domain</u>	<u>Scale Score</u>	<u>Level</u>
Listening	_____	_____
Speaking	_____	_____
Reading	_____	_____
Writing	_____	_____
Overall	_____	_____

<u>Domain</u>	<u>Scale Score</u>	<u>Level</u>
Listening	_____	_____
Speaking	_____	_____
Reading	_____	_____
Writing	_____	_____
Overall	_____	_____

Has a Native Language Assessment been administered? Yes / No Results: _____

Comments: _____

School District _____

Signature (Previous Enrolled School Site Representative) _____

Printed Name _____

Date _____