

Printing Interventions

Please follow the steps below if you would like to utilize the print feature in Aeries **Interventions**.

While viewing the Student Data 1 screen choose the **Interventions** button.

The screenshot shows the 'Student Data 1 (STU)' screen. At the top, there are tabs for 'Student Data 1 (STU)', 'Student Data 2 (STU)', 'Student Data 3 (STU)', 'Secondary Student Data (SSD)', and 'Student Documents (DOC)'. The main area contains a form with various fields for student information, including 'Stu#', 'Last Name', 'First Name', 'Middle Name', 'Suffix', 'Perm ID No.', 'Sex', 'Grade', 'Birthdate', and 'Age'. Below this, there are sections for 'Parent/Guardian', 'Residence and Mailing Address', and 'Teacher Number'. A navigation menu at the bottom contains buttons for 'Attendance', 'Supplemental', 'Medical', 'Discipline', 'Siblings', 'Contacts', 'Quick Con', 'Acad Plan', 'Enroll Hist', 'Tests', 'Fees', 'Assessmnt', 'Counseling', 'SpecEd', 'Language', 'Interventions', 'Programs', 'Crs Req', 'Classes', 'Grades', 'Transcript', 'Misc', 'CrsAttend', 'College', 'GATE', 'DST Info', and 'Extra Actv'. The 'Interventions' button is highlighted with a red box. At the bottom, there are buttons for 'Backward', 'Get', 'Forward', 'Add', 'Change', 'Delete', 'UpdATT', 'Print', 'eXit', and 'Reports'.

The interventions screen will open, please view the **Select Record to Display** table on the right hand side.
 Check **Print Preview** and **Print**.

The screenshot shows the 'Intervention Details' form for a student named Debbie. The 'Select Record to Display...' table lists several intervention records. The 'Print' button in the bottom right corner is highlighted with a red box.

Date	Code	Comment
5/16/2013	SN	Details in SchoolNet
5/3/2013	A9	Extended Learning - E
2/12/2013	SN	Details in SchoolNet
2/12/2013	SN	Details in SchoolNet
2/5/2013	SN	Details in SchoolNet
6/21/2012	F2	Site Specific Intervent
6/13/2012	B2	Extended Learning - M
5/8/2012	A9	Extended Learning - E
4/26/2012	A9	Extended Learning - E
7/1/2011	Z1	SD-CEIS
6/6/2011	F1	Site Specific Interventi
6/6/2011	C6	Student Study Team (S
6/6/2011	C4	Social Skills Group Cou

The following pop up box will appear with a date range that defaults to the first day of the 2014/15 school year and the current date.

The 'Intervention Report Setup' dialog box is shown. The 'Interventions' section has 'Beginning date' set to 09/02/2014 and 'Ending date' set to 02/27/2015. A red arrow points to the 'Beginning date' field. Below this, there are checkboxes for 'Goals (ING)', 'Meetings (INM)', 'Progress Comments (INC)', and 'Practices (INP)'. The 'OK' and 'Cancel' buttons are at the bottom.

Default dates

Change the **Beginning date** and the **Ending Date** to the dates you would like to view.

The screenshot shows a dialog box titled "Intervention Report Setup". Inside, there is a section labeled "Interventions" with two date input fields: "Beginning date" (04/26/2012) and "Ending date" (02/27/2015). Red arrows point to these fields. Below the dates is a question: "What other tables, besides Interventions (INV), are to be included on the report?". There are four checkboxes: "Goals (ING)", "Meetings (INM)", "Progress Comments (INC)", and "Practices (INP)". At the bottom are "OK" and "Cancel" buttons.

Dates to View

Click **OK**, the date range you've chosen will preview and be ready to print.