2019-20 TEACHER RELEASE DAYS
Aligned with AESOP

Contract Release Days

The following contract release days fall within the sub teacher category and are covered by Fiscal Services.

Combination Class K-6

Released from classroom for 3 days of planning (Article 10.9) (also on-site release days)
AESOP Absence Reason: **08. Release Day > Combo Release Day PreK-6**

On-Site Release Days, K-6

On-site Release Days: (Article 10.10.1)
- 29-30 students - 1 Day
- 31-32 students - 2 Days
- 33+ students - 3 Days

AESOP Absence Reason: **08. Release Day > Elem Class Size**

Outdoor Science School (Overnight) 5-6

2 Compensatory Days (Article 17.4)
AESOP Absence Reason: **08. Release Day > Outdoor Education**

District Release Days

Staff released to attend one of the trainings below, use the AESOP Absence Reason Code associated with it:
Note: To ensure that staff is charged to the correct budget, please be sure the training name* or meeting name* has been added to the AESOP "Create Absence" screen in the "Notes to Administrator" field. Example: Alderwood 3rd Grade PLC meeting

- **Site Based PLC district paid team meetings** (Contact: Tracey Beattie)
  07. Prof Dev-DST > PLC- 4 Days Max
  2019-20: Four (4) release days per teacher to meet onsite with Professional Learning Community team to be used within the school year. With prior administrative permission, one (1) of the four PLC days may be taken before or after the current school year. Compensation for PLC team release on a non-work day shall be stipend at the daily sub rate.

- **Kindergarten and 1stGrade Literacy Performance Assessment** (Contact: Jennifer Sheparovich)
  08. Release Day > LPA (K-1)
  Each K-1 teacher (except SAI-SC) is released 1 day per year to test his/her students. If a K-1 teacher does not use this day, the unused day may be transferred to a grade 2-3 teacher for LPA only.

- **Secondary Writing Project – High School (9-12)** (Contact: Jennifer Sheparovich)
  08. Release Day > Secondary Writing ELA/HSS
  English Teachers: 1 day per quarter + one "anytime" day + one norming day. (Total of 6)
  History/Social Science Teachers: 1 day per semester + one norming day (Total of 3)
  See Secondary High School Writing Requirements/Guidelines:
  - IUSD High School Writing Expectations-English Language Arts:https://goo.gl/mqew7e
  - IUSD High School Writing Expectations-Social Science:https://goo.gl/RkGxzq

- **Secondary Writing Project – Middle School (7-8)** (Contact: Jennifer Sheparovich)
  08. Release Day > Secondary Writing ELA/HSS
  English Teachers: 1 day per trimester + one norming day. (Total of 4)
  History/Social Science Teachers: 1 day per year + one norming day (Total of 2)
  See Secondary Middle School Writing Requirements/Guidelines:
  - IUSD Middle School Writing Expectations-English Language Arts:https://goo.gl/aFWQqW
  - IUSD Middle School Writing Expectations-Social Science:https://goo.gl/MELZUX

Staff released to attend one of the trainings below, please use the AESOP Absence Reason Code associated with it:

- **ELA, Math, History Social Science, Science, World Language, Health, and Elementary Content Area PL Day (TK-12)** (Contact: Tracey Beattie)
  07. Prof Dev-DST > Content Area PL Day

- **Instructional Technology Training Pre-K-12** (Contact: Shaney Berzansky)
  07. Prof Dev-DST > Technology

- **Language Development Program K-12** (Contact: Marla Stark)
  07. Prof Dev-DST > Language Development

- **Induction** (Contact: Diana Dru)
  07. Prof Dev-DST > Induction

- **Instructional Materials Adoption** (Contact: Tracey Beattie)
  09. District Release > Textbook Adoption

Staff released to attend one of the trainings or meetings below, please use AESOP Absence Code:

  07. Prof Dev-DST > Other District PL

Note: To ensure that staff is charged to the correct budget, please be sure the training name* or meeting name* has been added to the AESOP "Create Absence" screen in the "Notes to Administrator" field.

- **GATE/APAAS Teacher Training*** (Contact: Vikki Vosbigian)

- **MTSS Training*** (Contact: Amy Hee)

- **Read 180 Training** * (Contact: Amy Hee)

- **ELA: Primary Literacy Project*** (Contact: Jennifer Sheparovich)

- **ELA: Early Reading Strategies** * (Contact: Jennifer Sheparovich)

- **Power Up Your PLC Institute Training** * (Contact: Tracey Beattie)

If you are invited to attend OTHER professional learning not listed above, the invitation will include guidance on what account to use and what comment to add in the "Notes to Administrator" field.

Staff released to attend PLC Facilitator Coach training should **use site funds** if participant is not already released as part of allocation.

- **PLC Facilitator Coach Training** (Contact: Tracey Beattie)
  06. Prof Dev-Site >Professional Development Offsite