

FILL OUT ONE FORM FOR EACH CHILD AT EACH SCHOOL

Check if address is different from last year.

Current School: _____
 Student Perm. ID: _____

The Irvine Unified School District may ONLY enroll students whose Parent(s) or Guardian(s) reside within school district boundaries (Education Code 48204). In cases in which residency is in question, the Office of Student Services may investigate by making a home visit. Residency verification is a parent responsibility and falsification of information provided on this document **will be grounds for immediate cancellation of enrollment**. Attached copies of the required documents below and return to your child's school.

Student Name: _____	DOB: _____	Current Grade: _____
(First Name) (Last Name)		
Name: _____	Home Phone: _____	
Parent Guardian Caregiver Power of Attorney	Cell Phone: _____	
Address: _____		
Street Address	City	Zip Code

Option 1: Primary residents, please complete this section.

Proof of Residency: Submit (2) two current items in your name from the list below. (Addresses on documents must be residence property address and bill provided in its entirety.) * If a utility service connection letter is used as a proof, a utility bill must be provided to the school within 45 days.

P.O. Box addresses are NOT accepted. Disconnection utility notices are NOT accepted.

- Property Tax payment receipts;
- Rental property contract, lease, or payment receipts;
- Utility service contract, statement, or payment receipts;
- Pay Stub (both name and residence address must appear on payroll document);
- Voter Registration;
- Correspondence from a government agency;
- State issued identification with residence property address listed; or
- Declaration of Residency Affidavit

****New Communities K-12 Enrollment Address Verification Form** (obtained from the sales office)

Along with this form, please provide the first page and the signature page from the purchase agreement. If residing outside of IUSD, boundaries, an Interdistrict Transfer Agreement is required for enrollment. If residing within IUSD boundaries, submit 2 current proofs of residency from Option 1.

Option 2: Co-residents or Renters with utilities included in rent, please complete this section.

Proof of Residency: If you share a residence and the utilities are not in your name OR if you are a renter and the utilities are included in the rent, you must provide (2) two current items in your name from the list above in Option 1 **OR** from the list below in Option 2:

- DMV vehicle registration showing residential address;
- Income Tax Documents (sent from the IRS, State, or County);
- Social Services Documents;
- Pay Stub (both name and residence address must appear on payroll document);
- Cell Phone bill; or
- Credit Card bill

Option 3: Military personnel, please complete this section.

U.S. Military Personnel Only: Photocopy of U.S. Uniformed Services ID Card (front & back) and **2 proofs** below:

- Active Duty Military: Copy of active duty military (PCS) orders (SSN Redacted)
- Retired/Separated: Copy of retirement/separation orders and final DD-214 (SSN Redacted)
- Proof of Residency: Lease agreement or closing disclosure (formerly HUD-1)

*Letter in lieu of for Expedited Military Family Enrollment is acceptable (see school site)

Staff Only:			
Verified in Aeries: _____	School Official: _____	Investigation Req./Missing Docs: _____	Date: _____

